

# MARTI WYATT

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Extensive experience as an Accountant/Auditor with a demonstrated track record for improving the efficiency and effectiveness of accounting processes. Strong analytical skills with the ability to review relevant sources of information and prepare financial reports. Effective communicator who can present facts clearly and succinctly. Team builder who is able to motivate others to support overall organizational goals and objectives. *Core competencies include:*

- Audit Supervisor
  - Financial Analysis
  - Internal Controls
  - Cash Management
  - Budgeting
  - Board Development
  - Financial Reporting
  - Regulatory Compliance
  - Efficiency Improvements
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## CAREER EXPERIENCE

COVENANT CHURCH, DALLAS, TEXAS  
**SENIOR ACCOUNTANT**

Maintain and monitor general ledger accounts for six different entities. Record and reconcile bank activity for over 20 bank accounts. Manage accounts payable department that is responsible for \$10 million per year in expenditures and over 140 checks per week. Record and monitor fixed assets for 15 locations. Work closely with financial auditors. Communicate with all levels of the organization.

- Devised policies and controls for better accounts payable productivity.
- Helped to build better team moral and efficiency.

YMCA OF METROPOLITAN DALLAS, DALLAS, TEXAS

### **Senior Internal Auditor**

Developed and managed internal audit department. Organized audit committee utilizing Sarbanes Oxley guidelines. Worked closely with Controller and CFO to accomplish financial goals. Communicated with branch management and board volunteers on policies and procedures, audit functions, and audit results. Reviewed and evaluated internal controls. Prepared department budget and reviewed branch budgets. Reviewed accounting entries and transactions. Reviewed and updated organizational policies and procedures. Interacted with board members and President concerning internal auditing and reporting. Carried out internal audits for private and federal grant compliance to ensure 3.3 million in grant funding. Built and led teams in carrying out special projects.

- Spearheaded implementation and testing of employee, volunteer and member hotline that significantly improved the manner of tracking potentially compromising issues.
- Improved the efficiency and integrity of the accounting process for 24 separate branches which resulted in accurate financial reporting for the organization as a whole.
- Commended by management for maintaining the integrity of organizational standards.
- Served as key leader in establishing detailed business strategies for cash management, A/R, A/P, and other systems which resulted in more streamlined and efficient business processes.

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**CAREER EXPERIENCE CONTINUED**

TX COMPTROLLER OF PUBLIC ACCOUNTS, DALLAS, TEXAS

**State Auditor**

Developed, performed, and documented audit procedures for various state taxes. Communicated directly with taxpayers concerning audit results and other issues. Assisted in training junior auditors. Performed testing and analysis in accordance with audit plan. Generated computer automated audits.

- Consistently met tight audit reporting deadlines.
- Performed well within hostile and other adverse environments.

DODD, FRAZIER, JEFFERSON, & TALLEY CPA'S, DALLAS, TEXAS

**Staff Auditor/Staff Accountant**

Closed and prepared monthly financial statements and audit reports. Performed monthly account reconciliations and monitored general ledger transactions. Worked in collaboration with small business owners to ensure accuracy and integrity of financial information in support of overall business objectives. Audited colleges and government funded agencies.

**EDUCATION**

**Bachelor of Science, Accounting**

GRAMBLING STATE UNIVERSITY – Grambling, Louisiana

**SPECIAL SKILLS**

Proficient in Word, Excel, Quickbooks, and various accounting software; familiar with AS400 mainframe systems

**COMMUNITY/CHURCH ACTIVITIES**

Volunteer, Dallas Juvenile Detention Center since 1988; Marriage Coach, Cell Group Leader

**HOBBIES**

Various sports including handball, racquetball, and basketball; home improvement projects

**REFERENCES**

Available on Request